



Director of Operations (Re-advertisement)

Employment Term: Open - Ended
Level: National, B2
Location: Yangon, Myanmar
Closing Date: **17 April 2019**



Oxfam is a global movement of people working together to end the injustice of poverty. That means we tackle the inequality that keeps people poor. Together we save, protect and rebuild lives. When disaster strikes, we help people build better lives for themselves, and for others. We take on issues like land rights, climate change and discrimination against women. And we won't stop until every person on the planet can enjoy life free from poverty.

We are an international confederation of 19 organizations (affiliates) working together with partners and local communities in the areas of humanitarian, development and campaigning, in more than 90 countries.

All our work is led by three core values: Empowerment, Accountability, Inclusiveness. To read more about our values please click [here](#)

Oxfam is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct; and committed to promoting the welfare of children, young people and adults. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us.

Note: All offers of employment will be subject to satisfactory references and may be subject to appropriate screening checks, which can include criminal records and terrorism finance checks.

The Role

Oxfam in Myanmar is looking for Director of Operations.

The purpose of this role is Primarily responsible for the delivery of strategic financial management and programme information through the provision of quality information. This position will also lead on Oxfam's engagement with the Government in Myanmar and ensure the business support functions within Oxfam in Myanmar efficiently and effectively support the country program (OCS) for all Oxfam affiliates with funding in Myanmar.



Our role will require a range of skills and experience.

Job Requirements

Essential

- Master Degree
- At least 5 years' experiences in senior operational management and support, preferable in INGO field
- Proven high level of financial management skills and people management skills
- Proven senior management experience.
- Highly developed analytical and problem solving skills
- Ability to develop close working relationships with internal and external stakeholders.
- Strong communication skills including the ability to deliver complex and technical messages in simple terms.
- High level of both written and spoken English / Myanmar language skill

Desirable

- Experience of strategic design, planning and implementation
- Ability to influence senior managers and peers over a wide range of issues.
- Experience of working in highly complex political environments. Direct experience of Myanmar is desirable.
- Behavioural role model for peers and fellow team members.

Key Attributes:

- Ability to demonstrate sensitivity to cultural differences and gender issues, as well as the commitment to equal opportunities.
- Ability to demonstrate an openness and willingness to learn about the application of gender/gender mainstreaming, women's rights, and diversity for all aspects of development work.
- Commitment to Oxfam's safeguarding policies to ensure all people who come into contact with Oxfam are as safe as possible.

How to apply

Please state applied position in email subject line and send CV and cover letter to Human Resources Department through myanmarhr@oxfam.org.uk (OR)

Oxfam office, No. 34, Corner of Aung Taw Mu Street and Golden Hill Avenue Street, Golden Valley Ward 2, Bahan Township, Yangon, Myanmar. Phone: +95 (0)1 539986, 539987, 539958, 539189 and 504918

To view the full job description please click [here](#) (OR) Detail and complete job profile is available upon request.

Find out about everything we do, please click [here](#)

Get a feel of what it is like to work at Oxfam, please click [here](#)

Find out more about our pay & benefits, please click [here](#)